

CIRCLE "E" ASSOCIATION

Newsletter • July 2006

ASSOCIATION WEBSITE

You are once again reminded of our new association web page. Please take some time to browse our pages. You'll find some really good information and handy contact information if you ever need it.

Association can be found on the web at: www.circle-e.org

This website is intended to allow owners obtain copies of the Associations newsletters, governing documents and forms quickly and easily. Additionally, information about the Association, the Board of Directors and Management can also be found. Advertisement and endorsement are prohibited.

STREET SWEEPING

Please be reminded that the streets are swept in the morning of the 2nd Wednesday of each month and as follows:

July 12, 2006

August 9, 2006

September 13, 2006

October 11, 2006

November 8, 2006

December 13, 2006

Please ensure there are no vehicles belonging to or visiting your residence parked on the streets on those mornings.

CITY MAINTAINED LANDSCAPE

As some owners are not aware, please be reminded that the City of San Ramon maintains the landscaping at the entrance to the community along Pine Valley Road, to the side of the community along Terraced Hills Circle, and the detention pond. Some owners have noticed the areas looking unkempt and then are reporting it to management at the phone number or email address below and we thank them for their active participation in the community. Every call management receives regarding these areas are forwarded to the City. If you

would like to report concerns regarding these areas to the City directly, you can contact Jennifer Dye at (925) 973-2800 Phone or 925-735-7822 Fax. Maintenance manager Victor Mendoza advises that the Circle E Special Assessment zone receives weekly landscape maintenance.

HAVE A QUESTION?

Should you have any questions, need help clarifying issues (including the Association's CC&R's, Owners Manual or any of the adopted policies), want to relay information to the developers or have follow up suggestions, please feel free to contact us at the number/email below. For questions regarding your dues, escrow or refinance, please call (800) 696-7027.

MEMBERSHIP AWARENESS EVENT

Circle-E Association held it's first annual Membership Awareness Day on June 3rd. A good time was enjoyed by all who attended. The food from Armadillo Willy's was excellent and well in abundance. Great thanks goes out to Angie Radermacher who planned and supplied the whole event. Although attendance was slight, the board will consider another Membership Awareness Event next year. This event was funded entirely from your contributions to Circle-E association.

IS IT TIME TO REPAINT THOSE SHUTTERS AND MAIL BOX POSTS ALREADY???

The maintenance of the exterior of the homes and mailboxes are each owner's individual responsibility and some of the shutters and mailbox posts are in need or repainting or just a simple touch-up. Please take a moment to determine if they could benefit from a little paint. If so, you can take a paint chip sample to your local Home Depot, Kelley More or other paint supplier

and they will match the color. The mailbox posts must be painted the same color, however; if you are interested in repainting your shutters a different color then you must submit to the Association's Architectural Review Committee for approval prior to doing so. If you require an application or have any questions please contact management at the phone number or email address below.

FRONT YARD LANDSCAPE

The Association is responsible for the maintenance of the common area landscaping, including the front yard landscaping. No alterations or additions to the front yard of a lot may be made without the prior approval of the Architectural Review Committee. The front yard irrigation timers are to be adjusted by authorized personnel only. The system cannot be used to regulate the backyard irrigation system. Minor improvements, such as flowers, may be installed in the front yards as long as they do not interfere with the irrigation system and are maintained by the resident.

HOLIDAY

The offices of VierraMoore, Inc. will be closed on Monday, July 3rd and Tuesday, July 4th in observance of Independence Day.



PARKING

The Association has noticed the prevalent use of street parking by residents. Although this is not in compliance with the CC&Rs, we understand that extenuating circumstances sometimes warrant the use of street parking. In order to keep our community looking neat, we request that you use your garage or driveways whenever the space is available. In the event you require street-side parking, the Association will temporarily waive this infraction as long as your vehicle is parked on the street and not on the sidewalk and for a period not to exceed 72 hours during any given time. Further, it is requested you remind your guests to park along the street in designated areas and not on the sidewalk. Please be courteous and allow others, particularly those with strollers and those walking pets, unimpeded access to designated walkways. Your cooperation is sincerely appreciated.



NEXT MEETING DATE

The next regular Board of Directors meeting has been scheduled to be held Thursday, July 13, 2006 at 6:30 p.m. at 4 Terraced Hills Circle.

PLEASE BE REMINDED THAT IT IS NOT NECESSARY TO WAIT UNTIL A MEETING TO ASK QUESTIONS OR PLACE SERVICE REQUESTS. YOU MAY CONTACT MANAGEMENT AT ANY TIME AT THE NUMBER BELOW AND THEY WILL ADDRESS YOUR CONCERNS IN A TIMELY MANNER.

The Board may hold periodic Executive Sessions prior to the meeting or when needed for the purpose of disciplinary action for violation enforcement.