

CIRCLE "E" ASSOCIATION

Newsletter • April 2006



PARKING

The Association has noticed the prevalent use of street parking by residents. Although this is not in compliance with the CC&Rs, we understand that extenuating circumstances sometimes warrant the use of street parking. In order to keep our community looking neat, we request that you use your garage or driveways whenever the space is available. In the event you require street-side parking, the Association will temporarily waive this infraction as long as your vehicle is parked on the street and not on the sidewalk and for a period not to exceed 72 hours during any given time. Further, it is requested you remind your guests to park along the street in designated areas and not on the sidewalk. Please be courteous and allow others, particularly those with strollers and those walking pets, unimpeded access to designated walkways. Your cooperation is sincerely appreciated.



STREET SWEEPING

Please be reminded that the streets are swept in the morning of the 2nd Wednesday of each month. PLEASE ENSURE THERE ARE NO VEHICLES BELONGING TO OR VISITING YOUR RESIDENCE PARKED ON THE STREETS AT THAT TIME, to ensure a thorough sweeping.

CITY MAINTAINED LANDSCAPE

As some owners are not aware, please be reminded that the City of San Ramon maintains the landscaping at the entrance to the community along Pine Valley Road, to the side of the community along Terraced Hills Circle, and the detention pond. Some owners have noticed the areas looking unkempt and then are reporting it to

management at the phone number or email address below and we thank them for their active participation in the community. Every call management receives regarding these areas are forwarded to the City. If you would like to report concerns regarding these areas to the City directly, you can contact Jennifer Dye at (925) 973-2800 Phone or 925-735-7822 Fax. Maintenance manager Victor Mendoza advises that the Circle E Special Assessment zone receives weekly landscape maintenance.



ANNUAL MEMBERSHIP MEETING

Thank you to all Owners who attended the Annual Meeting on January 10, 2006. For those members who were unable to attend the meeting, there were three (3) available Board positions. The new Board of Directors of the Circle E Association consists of:

Michael Polk - President
David Oshiro - Secretary
Lisa Pioli - CFO

Among the items discussed were:

- The organization of a membership awareness event
- The Associations website

One month free Association dues went to our owners who attended or provided proxies for the January 10th meeting.

ASSOCIATION WEBSITE

Announcing the new Association web site:

<http://circle-e.castillo-villon.com/index.html>

This website is intended to allow owners obtain copies of the Associations newsletters, governing documents and forms quickly and easily. Additionally, information about the Association, the Board of Directors and Management can also be found

2151 Salvio Street, Suite 333, Concord, CA 94520
(800) 966-1506 • (925) 681-4000 • (925) 681-2490 Fax
Email: infocon@vierramoore.com

Advertisements and vendor endorsement has been prohibited.

HAVE A QUESTION?

Should you have any questions, need help clarifying issues (including the Association's CC&R's, Owners Manual or any of the adopted policies), want to relay information to the developers or have follow up suggestions, please feel free to contact us at the number/email below. For questions regarding your dues, escrow or refinance, please call (800) 696-7027.

MEMBERSHIP AWARENESS EVENT



The Association is planning on hosting a membership awareness event in early summer which is hoped to provide members with the opportunity to reacquaint themselves with others and the Association. Additional information will be mailed to members so please keep an eye on your mailbox!

SHUTTERS AND MAIL BOX POSTS

As you may or may not be aware, the maintenance of the exterior of the homes and mailboxes are each owner's individual responsibility. It has been noticed that some of the shutters and mailbox posts are in need or repainting or just a simple touch-up. Please take a moment to determine if they could benefit from a little paint. If so, you can take a paint chip sample to your local Home Depot, Kelley More or other paint supplier and they will match the color. The mailbox posts must be painted the same color, however; if you are interested in repainting your shutters a different color then you must submit to the Association's Architectural Review Committee for approval prior to doing so. If you require an application or have any questions please contact management at the phone number or email address below.

FRONT YARD LANDSCAPE

The Association is responsible for the maintenance of the common area landscaping, including the front yard landscaping. No alterations or additions to the front yard of a lot may be made without the prior approval of the Architectural Review Committee. The front yard irrigation timers are to be adjusted by authorized personnel only. The system cannot be used to regulate the backyard irrigation system. Minor improvements, such as flowers, may be installed in the front yards as long as they do not interfere with the irrigation system and are maintained by the resident.

NEXT MEETING DATE

The next regular Board of Directors meeting has been scheduled to be held April 4, 2006 at 6:30 p.m. at 4 Terraced Hills Circle. PLEASE BE REMINDED THAT IT IS NOT NECESSARY TO WAIT UNTIL A MEETING TO ASK QUESTIONS OR PLACE SERVICE REQUESTS. YOU MAY CONTACT MANAGEMENT AT ANY TIME AT THE NUMBER BELOW AND THEY WILL ADDRESS YOUR CONCERNS IN A TIMELY MANNER.

PLEASE BE REMINDED

The Board will hold periodic Executive Sessions prior to the meeting or when needed for the purpose of disciplinary action for violation enforcement.



DAYLIGHT SAVINGS TIME

Remember to set your clocks one hour ahead on Sunday, April 2nd.