

**MINUTES OF THE BOARD OF DIRECTORS MEETING
OF THE CIRCLE E ASSOCIATION**

**HELD
OCTOBER 12, 2006**

CALL TO ORDER:

The meeting was called to order by Director Polk at 6:35 p.m.

ROLL CALL:

Directors present: Michael Polk, Lisa Pioli and Sergio Castillo

Directors absent: none

Also present: Rebecca Shell of VierraMoore and owners indicated on the sign in sheet

It was determined that a quorum was present.

PROOF OF NOTICE:

An Affidavit executed by Rebecca Shell attesting to the mailing of the Notice of the Regular Meeting of the Members and a copy of the Notice were presented for filing in the Association's Minute Book.

APPROVAL OF MINUTES:

On a motion made by Director Polk, seconded by Director Pioli and unanimously carried, the Minutes of the Board of Directors Meeting held July 13, 2006 were approved as presented.

FINANCIALS:

- A) **Balance Sheet:** The Board reviewed in detail the Association's financial statement as of September 2006 including the balance sheet, income and expense report, budget comparison report and reserve balances.
- B) **Accounts Receivable:** The Board reviewed the account payables and receivables as of September 2006.

REPORTS:

- A) **Architectural:** Management provided the Board with the current architectural report for review. No action required.
- B) **Service Request Report:** Management provided the Board with the current service request report for review. No action required.
- C) **Violation Report:** Management provided the Board with the current violation report for review. No action required.

UNFINISHED BUSINESS:

none

NEW BUSINESS:

- A) **SB61 Election Rules:** On a motion made, seconded and unanimously carried the Board approved the proposal for the preparation of SB 61 Election Rules and related documents in the amount of \$750.00.
- B) **2007 Budget:** On a motion made, seconded and unanimously carried the Board resolved to adopt the 2007 budget as presented and further resolved to levy an annual assessment in the amount of \$864.00 per lot to be collected in four monthly installments of \$216.00 for 2007.

OPEN FORUM:

none

NEXT MEETING:

It was discussed and agreed upon by the Board of Directors that the next scheduled meeting would be held on Thursday, January 18, 2006 at 6:30 p.m. at a location to be determined.

ADJOURNMENT:

There being no further business and no objections the meeting was adjourned at 7:02 p.m.

CIRCLE E ASSOCIATION
 2007 BUDGET
 74 LOTS
 EFFECTIVE JANUARY 1, 2007

DESCRIPTION	MONTHLY UNIT TOTAL	MONTHLY TOTAL	TOTAL ANNUAL
<u>INCOME</u>			
Assessments	70.00	5180.00	62160.00
Excess Income	2.00	148.00	1776.00
TOTAL INCOME	72.00	5328.00	63936.00
<u>EXPENSES</u>			
Franchise Taxes	0.03	2.08	25
Insurance	3.27	241.67	2,900
Electricity	4.50	333.33	4,000
Water	2.48	183.33	2,200
Web Site	0.16	11.95	143
Landscape Area	33.18	2455.00	29,460
Street Sweeping	1.08	80.00	960
Minor Repairs	0.23	16.67	200
Management	11.00	814.00	9,768
Legal Services	0.83	61.67	740
Reserve Study	0.68	50.00	600
Accounting	1.13	83.33	1,000
Reserves Per Study	13.17	974.58	11,695
Misc. Contingency	0.28	20.42	245
TOTAL EXPENSES	72.00	5328.00	63,936